Step-by-Step Online Registration Instructions for Evergreen Forum
<u>**All Fall 2020 courses are virtual using Zoom**</u>

Registration begins at 9:30 a.m. on Tuesday, August 4, 2020.

Tech Lab help is available. To request assistance, email tech@princetonsenior.org.

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1. Decide which class you want to take. • Course descriptions are available on our website at princetonsenior.org or in our electronic printable Evergreen Forum brochure. There is no paper brochure this semester • You may sign up for one class beginning Tuesday, August 4 at 9:30 a.m.

2. Have your payment and emergency contact information ready to go. • Pay online with your credit card. • You will need to enter the name and phone number of an emergency contact.

3. Cost should never be a barrier to learning! Senior Scholarships are available. Before you register, please contact Shifra Vega at svega@princetonsenior.org or 609.924.7108, ext. 1516. You may also fill out a Senior Scholarship request form available on our website.

3. On registration day, you may either go to princetonsenior.org • Click on "Evergreen Forum" in the green column under "Programs." • Click on "Register for Courses," on the left. • Click on the course you wish to take and fill out requested information. **OR** you may signup using the registration link that will be emailed to you when registrations opens.

4. Remember you are not enrolled in the course until you have made payment. • Once you pay, you will receive a receipt by email. • At least one week before your class begins, you will receive a welcome letter with additional class information and the zoom link.

5. If a class is full, registrants are encouraged to put their name on the online waitlist.

6. We look forward to seeing you this fall!